

ADMINISTRATIVE - INTERNAL USE ONLY

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Rosslyn Parking			
FROM: <input type="text"/>	EXTENSION <input type="text"/>	NO FBIS-0356/86	STAT STAT
Director, Foreign Broadcast Information Service		DATE 27 October 1986	
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. Director of Management and Planning, DS&T Room 6E45, Headquarters			<p>Per our conversation. This is a memo we sent on to the DDA. I understand ORD is sending a memo of their own.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
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FBIS-0356/86
24 October 1986

MEMORANDUM FOR: Deputy Director for Administration

THROUGH: Special Support Assistant to the DDA

FROM:

[redacted]
Director, Foreign Broadcast Information Service

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SUBJECT: Rosslyn Parking

[redacted] 1. Your assistance is requested in authorizing the lease of up to additional commercial parking spaces in the Rosslyn area for use by FBIS Staff employees. We see this as the only remaining alternative to our major personnel recruitment and retention problems.

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2. FBIS has long faced a special recruiting problem, particularly in the more junior graded and clerical positions, due to the insufficient number of official parking spaces in Rosslyn. Our employees, who can pay up to \$1,200 per year for commercial parking, seriously question why they should be required to do so when others are not. Those who cannot afford to pay for parking sign up on our [redacted] person waiting list and continue to investigate other employment. The problem has become acute in the dramatic impact it has had both on recruitment and retention of our staff personnel. We are increasingly losing good people while the few respondees to our vacancy notices lose interest as soon as the parking issue surfaces. FBIS will move to Reston in the summer of 1987, which should alleviate some of the parking problem. In the interim, we have a critical problem directly affecting the mission of this office and seriously impairing its daily operations.

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3. FBIS is prepared to fund the cost for the additional spaces from its operating budget; FY-87 funds are available. We propose expending up to \$25,000 during the fiscal year, to be administered within FBIS. Any questions regarding this memorandum may be directed to [redacted]

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[redacted] Chief, FBIS Administrative Staff on [redacted]

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